



Windy City Curling  
P.O. Box 376  
Downers Grove, IL 60515  
(630) 791-0138

## August Board Meeting Minutes 08/25/2021

### Board Members:

Present: Ray Stone, Aaron DeGagne, Tom Arra, Jon Henderson, Barry Hutchings, Anne Pettinger, Eric Reithel

Absent: None

Quorum present: Yes

### Others Present:

Club Members: Lori Cassidy, Matt Galas (CCC), Scott Maples (CCC), George & Carol Collins

### Opening Proceedings:

- Meeting called to order at **7:00** pm by Ray Stone
- Seconded by Barry Hutchings

### Old Business

- Financials - Jon
  - Income: \$8,550
    - Mostly Leagues, Some Merch
    - Extra \$54 from Profit Share
  - Expenses: \$10,978
    - Mostly Rent
  - Loss for the Month
  - Other Details on Balance Sheet Provided by Jon
    - Motion to Approve Financials: Jon
      - Second: Anne P.
        - MOTION PASSES
- Code of Conduct - Eric
  - Document Submitted for Consideration and Discussion
  - Informing the club will be blasted out through media channels before leagues start
    - Email, social media, etc.
    - Call for a volunteer for the conduct committee
  - Clarification of language explained on a few questions
    - CoC includes language calling for anyone on the Conduct committee involved in a dispute to recuse themselves
    - Clarification of Conduct Committee's intent to mediate more than discipline - Board will still be involved in major disputes and issues, as needed
  - Motion to adopt the Code of Conduct and make effective by Labor Day
    - Motion: Eric R.
      - Seconded: Anne P.
        - MOTION PASSES
- Potential website change away from League Apps - Tom A.
  - LeagueApps
    - Current Pros: No Setup Fees, Percentage charged per transaction



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- Curling Club Manager: Fact Finding Info
  - Annual Fee - \$500CAD
  - Potential to use one platform for WCC and CCC payments
  - Would replace the current website, which would have to be transferred over/rebuilt
  - We can use our own system as a point-of-sale (PayPal, Venmo, etc.)
  - Tom will provide websites/videos and other info on the setup and how to switch over and implement things
  - Barry on a potential digital transaction PoS: \$50/month for the club costs, would still pass processing fee onto paying members (which would be lower than LA)
  - App integration is possible through an app provided
- RESOLUTION: Discussion tabled for later, after Tom provides Board with more information via Slack
- Founders Cup Bonspiel - Ray S.
  - 2 Teams Registered, 10 Spots Remaining
  - Any WCC Members will be allowed in, if their dues and fees are paid up
  - Ask League Coordinators to push it in their opening announcements

### New Business

- Membership Report - Anne P.
  - Currently at 75 Members (43 AYCC)
- League Status - Anne P.
  - Need a push to get Monday to fill
  - Barry to send out personalized emails to recruit players
    - Tom A. to assist with Mail Merges
- Info for September Newsletter
  - Push leagues in danger of not running
  - Call for volunteers
    - Rookies League instructors
    - Winter (Feb '22) Bonspiel Coordinator
  - Include link to August Town Hall
  - Founders Cup Bonspiel info
  - Stress the excitement of this being an Olympic year
- Learn 2 Curls & Rookie Leagues - Barry H.
  - Barry wants to head up the L2C-to-Rookies transition creation process w/ CCC
    - Eric to assist as needed with language, curriculum, etc.
  - Offering a proposal to increase membership and recruitment
  - For Rookies Leagues: try to gather people Trained to Train
    - Create an incentive reimbursement system for people wanting to become USCA Level 1 Instructors
  - Anne will make a Rookies League in LeagueApps
    - Eric will tag-team with Barry to setup:
      - The system of scheduling players to make sure they get their four weeks
      - Rookies League night rotate through four different "classes"
- March/Membership Shirts - All



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- Tom will head up the design creation and purchase of merchandise
  - Current front-runner design: Our WCC logo on a dark, comfy tee
- Winter Bonspiel - All
  - This bonspiel will run February 25-27, 2022
    - PRIORITY: Need a coordinator to generate a theme and run things
    - Will add this to the newsletter volunteer call
- Membership Reporting to USCA - Tom & Ray
  - Getting emails from USCA w/ a reporting template
  - Targeting October for submission of report to USCA

### Open Forum:

- Member on Ice Insurance: Barry
  - USCA not offering a break-out option (as previous?)
    - Comes out to \$5-6/person
  - Barry Suggesting no further change is needed
  - Will stay with system currently in place
- Plaques: Anne & Barry
  - Perpetual Plaques - Anne
    - Offered a new price of \$265 per plaque
    - Getting one per league day (seven total) would amount to \$1,855
    - Would last for 6 years
  - Muno's Classic & Acrylics - Barry
    - \$330 w/ 108 plates, Barry will get more specific
  - Crown Awards - Barry
    - Point-of-Contact back in October
  - RESOLUTION: Tabled pending more research and price hunting
- Pace-of-Play Progress - Anne & Eric
  - Screamin' Meanie
    - Anne to purchase and WCC to use on a trial basis
  - Scott (CCC) believes Pace of Play will resolve itself as second draws add urgency to first draw games finishing on time.
  - WCC will still emphasize in media and postings, keeping other options on-hold for now
- Relationship between WCC & CCC - Barry
  - Barry gave an open appeal to the Board, CCC, and members present
  - He would like to see more unity and active collaboration between both business entities in future decision-making process
  - Barry is requesting an even stronger bond of trust and respect:
    - All communications regarding the club should be in an official capacity
    - Social activities (bonspiels, broomstacking, etc.) should not be considered Board/CCC business, etc.
    - Barry is hoping to see more openness when it comes to resolving issues (major and minor) that crop up throughout the year
      - This includes making sure concerns, issues, problems are brought out in the open and not hidden, discussed on the side/sly



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- People should not be afraid to be more forthcoming, regardless of the topic being presented for discussion
- Church Group Outing - Matt G.
  - Matt (CCC) mentioned a group outing coming Sunday, August 29 after the Food Truck Bonspiel, set to run from 5:30-7:00pm
  - Asking for two volunteers to help CCC run things

### **Closing Proceedings:**

- Motion to adjourn: Eric R.
  - Seconded: Anne P.
- Meeting adjourned at 8:46pm
- Minutes respectfully submitted by Secretary, Eric Reithel

### **Action Items/Tasks**

- Priority, All:
  - Find a volunteer to coordinate the Winter (Feb '22) Bonspiel
  - Find a volunteer to join Eric & Barry on the Conduct Committee
- Tom Arra:
  - Relay Fact-Finding info about Curling Club Manager to Board via Slack
  - (w/ Eric) Send out September Newsletter
  - Create design for member t-shirt for the year and order supply
  - (w/ Ray) Work on reporting membership to USCA & dues
- Ray Stone:
  - (w/ Aaron) Work on progressing the Founders Cup Bonspiel
  - (w/ Tom) Work on reporting membership to USCA & dues
- Aaron DeGagne:
  - (w/ Ray) Work on progressing the Founders Cup Bonspiel
- Eric Reithel:
  - Generate 4-week curriculum for Rookies League
  - (w/ Barry) Create a scheduling system for tracking Rookies' four weeks
  - Create the Diversity & Inclusion page for the website
  - Generate the September Newsletter (see notes above)
  - (w/ Tom) Send out September Newsletter
- Jon Henderson:
  - Stay on top of IRS Penalty investigation and report updates to Board via Slack
- Anne Pettinger:
  - Generate copy/language to push for league registrations
  - Add a Rookies league to LeagueApps
  - Continue to research more companies & pricing for league plaques/trophies
- Barry Hutchings:
  - Work with CCC to create a system for recruiting L2C participants for Rookies
  - (w/ Anne) Continue to research more companies & pricing for league plaques/trophies
- Unassigned:
  - Get a Bulletin Board
  - Get a Suggestion Box